

**Timelines for Disposal of Cases**

<b>Sr No</b>	<b>Transaction</b>	<b>Timeline</b>
1	Auto Inward of online application and Inward of documents received by post or submitted in office	3 Days
2	Prior approval, Grant of license, Renewal of license, Prior Approval for Amendment, Amendment of license, Transfer of license, Re-Grant of license in case of Expiry	21 Days
3	Inspection after suspension of license	Within 7 days of rectification reported by licensee
4	Revocation / otherwise of license after inspection	Within 4 days of inspection if found in order